

## **GUIDANCE COUNSELLOR**

(or Academic Training Counsellor)(1)

### **Nature of work**

The guidance counsellor (or academic training counsellor) is a professional, whose occupation includes, in particular, providing assistance to students in the choice of the training profile most suited to their inclinations and aptitudes and most appropriate to the academic and professional career they have chosen.

### **Rate your skills**

	<b>Yes</b>	<b>No</b>
I can ensure the development of the objectives and labour policies of a guidance service.	<input type="checkbox"/>	<input type="checkbox"/>
I am in a position to advise students on their orientation.	<input type="checkbox"/>	<input type="checkbox"/>
I can participate in case studies within a multidisciplinary team.	<input type="checkbox"/>	<input type="checkbox"/>
I can ensure the organization of conferences, study sessions, industrial visits, etc.	<input type="checkbox"/>	<input type="checkbox"/>
It is easy for me to maintain close contact with the labour market and the different interveners involved in student guidance.	<input type="checkbox"/>	<input type="checkbox"/>
I am able to prepare and keep up-to-date student files.	<input type="checkbox"/>	<input type="checkbox"/>
I can develop and lead activities fostering the students' personal and academic development.	<input type="checkbox"/>	<input type="checkbox"/>

### **Required skills**

I have a good ability to listen.	<input type="checkbox"/>	<input type="checkbox"/>
I communicate easily with people.	<input type="checkbox"/>	<input type="checkbox"/>
I have a good analytical capability.	<input type="checkbox"/>	<input type="checkbox"/>