

FINANCE OFFICER

Nature of work

The finance officer is a professional, whose occupation includes, in particular, establishing administrative programs and procedures and providing assistance to the various administrative units of the college concerning finance, particularly in the following fields:

- budgetary planning and control;
- accounting;
- reports and financial statements;
- collection of revenue;
- planning of expenditures.

Rate your skills

Yes

No

Budgetary planning area

I can ensure the development and application of the norms and procedures.

I know how to make the projections necessary to determine the short-term, medium-term and long-term operating costs.

I can monitor a budget and accounting transactions.

I am able to prepare financial statements.

Finance area

I know how to solve liquidity problems.

I am aware of ways to accelerate the collection of unsettled money.

I can make studies on the financial market.

I can prepare the necessary studies to enter the loan market or the bond market.

I can set up and control the application of administrative norms and procedures.

I am in a position to coordinate the operations of the payroll department.

Required skills

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| I possess good planning and organization skills. | <input type="checkbox"/> | <input type="checkbox"/> |
| I have a good analytical capability. | <input type="checkbox"/> | <input type="checkbox"/> |
| I am able to make a decision. | <input type="checkbox"/> | <input type="checkbox"/> |