

EDUCATION ADVISOR

Nature of work

The education advisor is a professional, whose occupation includes, in particular, leading activities for and providing advice, assistance and feed-back to the management personnel of the educational services, to the teachers and to the other professionals.

These functions are related to the following:

- implementation, coordination, development and evaluation of academic programs;
- school organization;
- research;
- pedagogical and andragogical assistance and activities;
- choice and use of didactic methods, techniques and equipment;
- recognition of learning experience;
- educational computer applications.

Rate your skills

| | Yes | No |
|-----------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|
| I maintain awareness in research, changes and innovations in the field of education. | <input type="checkbox"/> | <input type="checkbox"/> |
| I can see to the development and the evaluation of the education programs. | <input type="checkbox"/> | <input type="checkbox"/> |
| I can be an educational consultant to the teaching staff. | <input type="checkbox"/> | <input type="checkbox"/> |
| I can obtain the collaboration of specialists and the use of physical resources from the labour market to insure the quality of instruction.. | <input type="checkbox"/> | <input type="checkbox"/> |
| I can plan, organise and manage the practical training that is provided for the students in their training program. | <input type="checkbox"/> | <input type="checkbox"/> |
| I can schedule and evaluate professional improvement programs for the teaching staff. | <input type="checkbox"/> | <input type="checkbox"/> |
| I can work as an academic advisor for the adult training sector. | <input type="checkbox"/> | <input type="checkbox"/> |

Required skills

| | | |
|-----------------------------------------------|--------------------------|--------------------------|
| I communicate easily with people. | <input type="checkbox"/> | <input type="checkbox"/> |
| I have a good analytical capability. | <input type="checkbox"/> | <input type="checkbox"/> |
| I have good planning and organization skills. | <input type="checkbox"/> | <input type="checkbox"/> |