

## OFFSET DUPLICATOR OPERATOR

### Nature of work

The principal and customary work of the employee in this employment class consists in operating an offset duplicator as well as the different machines used in the printing service.

Rate your skills	Yes	No
I know how to use an offset duplicator.	<input type="checkbox"/>	<input type="checkbox"/>
I am able to operate different machines used in a printing service.	<input type="checkbox"/>	<input type="checkbox"/>
I can suggest the topographic form, the page make-up, the colour and the pagination to be used.	<input type="checkbox"/>	<input type="checkbox"/>
I have the skills to prepare stencils and plates.	<input type="checkbox"/>	<input type="checkbox"/>
I can carry out the maintenance of different machines in the printing service.	<input type="checkbox"/>	<input type="checkbox"/>
I am able to train new employees.	<input type="checkbox"/>	<input type="checkbox"/>
I can coordinate the work of the support staff.	<input type="checkbox"/>	<input type="checkbox"/>

### Required skills

I am good at the planning and organization of work.	<input type="checkbox"/>	<input type="checkbox"/>
I communicate easily with people.	<input type="checkbox"/>	<input type="checkbox"/>
I can work within a team.	<input type="checkbox"/>	<input type="checkbox"/>