

## DOMESTIC HELPER

### Nature of work

The principal and customary work of the employee in this employment class involves the carrying out of minor domestic tasks related to the cleanliness and good order of the offices and other premises of the institution.

| Rate your skills                                    | Yes                      | No                       |
|---|--------------------------|--------------------------|
| I am able to dust.                                  | <input type="checkbox"/> | <input type="checkbox"/> |
| I can clean and wax the furniture and the woodwork. | <input type="checkbox"/> | <input type="checkbox"/> |
| I know how to vacuum the carpeting.                 | <input type="checkbox"/> | <input type="checkbox"/> |
| I can empty the waste baskets and ashtrays.         | <input type="checkbox"/> | <input type="checkbox"/> |
| I am able to arrange light furniture.               | <input type="checkbox"/> | <input type="checkbox"/> |
| I can sweep the floors.                             | <input type="checkbox"/> | <input type="checkbox"/> |
| I am able to wash the windows and the blackboards.  | <input type="checkbox"/> | <input type="checkbox"/> |

### Required skills

|   |                          |                          |
|---|--------------------------|--------------------------|
| I have good planning and organization skills. | <input type="checkbox"/> | <input type="checkbox"/> |
| I am able to do teamwork.                     | <input type="checkbox"/> | <input type="checkbox"/> |
| I am elaborate and concerned with neatness.   | <input type="checkbox"/> | <input type="checkbox"/> |